

## **TimeSimplicity Mobile - Downloading and Logging In**

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TimeSimplicity Mobile for Employees can be downloaded from Google Play and the Apple App Store. This app is available to users of TimeSimplicity as well as TimeWorksPlus users integrated with TimeSimplicity.

This article explains how employees can login to the app depending on the type of account. More about the functionality of the app can be found in *TimeSimplicity Mobile for Employees*.

## **Downloading the App**

**Android** users should search *Timesimplicity* in Google Play and download the app. **iPhone** users should search *Timesimplicity* in the App Store.

Once installed on the device, the app will appear as Employee Schedule in the app list.

## Login (TimeWorksPlus Integrated Accounts)

Employees on accounts integrated with TimeWorksPlus will initially see a page that asks for credentials as well as a Company and Domain. <u>They should not login on this page</u>. Instead, they should

- 1. Select **LOGIN WITH TIMEWORKSPLUS** from the login page. This allows the employee to login without a Company code or Domain.
- 2. Enter the login and password they use for Employee Self Service in TimeWorksPlus.
- 3. Click LOGIN.

The app will remember the credentials for future use, but if the user wants to logout, they can do so in the *Settings* menu of the app.